

# Yale Study Abroad

## 2023-2024 Residential College Dean's Guide to Study Abroad at Yale

### Overview of Study Abroad Options

Three types of study abroad options are available to Yale students:

Yale Programs	
<b>Yale Summer Session Programs Abroad</b>	<ul style="list-style-type: none"><li>• 20+ summer programs led by Yale instructors</li><li>• Sessions range from 4-8 weeks</li><li>• Course offerings include both intensive language study and content courses taught in English</li><li>• For Yale credit</li><li>• International Study Award (ISA) eligible</li></ul>
<b>Yale in London</b> (Administered by staff in the Yale Center for British Art)	<ul style="list-style-type: none"><li>• One spring term session and two six-week summer sessions</li><li>• For Yale credit</li><li>• International Study Award (ISA) eligible</li></ul>
Non-Yale Programs	
<b>Year or Term Abroad &amp; Non-Yale Summer Abroad</b>	<ul style="list-style-type: none"><li>• Programs that are run by other institutions but identified by Yale as eligible for transfer credit.</li><li>• Students can choose from more than 200 programs in over 50 countries to study for a summer, semester, or full year</li><li>• Before going abroad, students must submit an application to Yale Study Abroad to receive Yale approval and to transfer credit</li><li>• Students can also petition to attend programs not on Yale's designated programs list</li><li>• ISA eligible for summer and financial aid can transfer during the term/academic year</li></ul>

Yale Study Abroad oversees all for-credit study abroad except for [Yale in London](#) (see list of contacts on page 7).

Please encourage your students to visit our website for detailed information about program options, credit transfer to Yale, eligibility, the application process and deadlines, funding, upcoming events, connecting with Yalies who have gone abroad and more: [studyabroad.yale.edu](https://studyabroad.yale.edu).

#### Important direct links:

- Deadlines: <https://studyabroad.yale.edu/get-started/application-deadlines>
- Year or Term Abroad: <https://studyabroad.yale.edu/year-or-term>
- Yale Summer Session Programs Abroad: <https://studyabroad.yale.edu/yale-summer>
- Non-Yale Summer Programs Abroad: <https://studyabroad.yale.edu/non-yale-summer>
- Staff List: <https://studyabroad.yale.edu/about-us/staff-list>

## Student Eligibility Requirements for Summer Programs

### Yale Summer Session Programs Abroad

- Have completed one year of college
- Meet academic pre-requisites as listed in the program description
  - Special Considerations for Language Programs include:
    - Students' transcripts should show evidence of previous language study or a valid placement exam results from the current academic year
    - Students are not eligible to apply for an Elementary language program abroad (L1-L2) if they have already placed into the L2 level of that language
    - Students are not eligible to apply for Intermediate language programs abroad (L3-L4) if they have already placed into the L4 level of that language

### Non-Yale Summer Abroad

- Be in academic good standing
- Have not already transferred in the maximum of two outside credits for courses taken during the summer or on a leave of absence
- Not be on disciplinary probation at time of enrollment abroad. When reviewing applications for approval, disciplinary records will be taken into consideration.

## Student Eligibility Requirements for Year or Term Abroad (Non-Yale Programs)

### Year or Term Abroad

- Be a second-semester sophomore or first- or second-semester junior at time of enrollment abroad
- Have a cumulative GPA of 3.0 or higher
  - Applicants with a cumulative GPA below 3.0 will be asked to submit an additional short essay that addresses their GPA and outlines specific strategies for maintaining academic good standing abroad. Students should also ensure that they meet the GPA requirement of their intended study abroad program(s).
- Be in academic good standing
- Not be on disciplinary probation at time of enrollment abroad; when reviewing applications for approval, disciplinary records will be taken into consideration
- Language policy:
  - **Effective with the Spring 2024** study abroad term, students are **not** required by Yale Study Abroad to have completed a designated level of language study before participating in a program where the primary official language of the host country is not English. However, students do need to meet the language requirement – and all other requirements – of individual programs, if applicable, as listed on the [program page](#).
  - All students who are participating in a program where the primary official language of the host country is not English are **required** to enroll in a minimum of one language course while attending the program. For advanced language students, this requirement can be met through any course that is taught in the host country language. Students who have completed at least the L4 level in the host country language are strongly encouraged to enroll only in courses taught in that language.

\*Note: Students can petition to attend a program with courses offered in English if the program's theme and core courses align with their major. If approved, students would be required to take the host language as one of their courses abroad. To learn more, visit the [petition process for a Year or Term Abroad](#).

## Credit Transfer Limits for Non-Yale Programs Abroad

Yale Study Abroad awards transfer credit for successful completion of a study abroad program. Other non-Yale credit for courses taken domestically during the summer or while on a leave of absence is awarded at the discretion of the relevant Director of Undergraduate Studies.

### Transfer Credit Amounts

Term Abroad	Credit Amount
1 semester	4.5 general Yale credits (a spring semester at Cambridge or Oxford is worth 5 general credits)
2 semesters on different programs	9 general Yale credits
Full year on one program	9 general Yale credits
Summer	Total of 2 general Yale credits throughout all three summers (this 2-credit limit includes credit received for summer courses taken at another university in the U.S.).
1 Summer + 1 Semester	Up to 6.5 general Yale credits (7 if the semester is a spring term at Cambridge or Oxford)
1 summer + 1 Full Year	9 transfer credits (see below)**

\*\*The maximum number of study abroad credits that a student can transfer to Yale is 9. Students who have already transferred in one or two credits from summer and who wish to study abroad for a full academic year may request that the University Registrar remove such credit from the transcript by petitioning the Committee on Honors and Academic Standing (CHAS) through their dean's office. If that petition is approved, the Registrar will remove the relevant outside course credit, but the course title will remain on the transcript. Accordingly, this coursework may also continue to be applied towards major and distributional requirements.

There is no limit to how many credits students can earn on Yale Summer Session Programs Abroad or Yale in London because those courses are taken for Yale credit (not transfer credit).

### To learn more about study abroad credit for:

Year or Term Abroad: <https://studyabroad.yale.edu/year-or-term/year-or-term-abroad-academics-credit>

Non-Yale Summer Programs Abroad: <https://studyabroad.yale.edu/non-yale-summer/non-yale-summer-abroad-academics-credit>

## Credit Transfer Information for Transfer and Eli Whitney Students

Transfer students must enroll in Yale College for at least 4 terms, earning by attendance at Yale a minimum of 18 course credits (i.e. half of their credits for graduation must be Yale College credits).

Eli Whitney Students are eligible to study abroad as long as they enroll in Yale College for at least 4 terms, earning by attendance at Yale a minimum of 18 course credits, and meet the following conditions:

- Before enrolling abroad: Have accumulated at least 12 course credits but no more than 22 course credits toward the 36-course-credit requirement
- While abroad: Enroll in full-time work at the university level
- Upon return: Enroll for at least 2 terms in Yale College

**Transfer and Eli Whitney students** should continue to consult with Dean Risa Sodi about coursework and visit the “eligibility” page for the program type they would like to attend for more information:

Year or Term Abroad: <https://studyabroad.yale.edu/year-or-term/year-or-term-abroad-eligibility>

Yale Summer Session Programs Abroad: <https://studyabroad.yale.edu/yale-summer/yss-programs-abroad-eligibility>

Non-Yale Summer Abroad: <https://studyabroad.yale.edu/non-yale-summer/non-yale-summer-abroad-eligibility>

## Major and/or Distributional Requirements

Fulfillment of major requirements is awarded at the discretion of the relevant Director of Undergraduate Studies.

Fulfillment of distributional requirements is awarded at the discretion of the relevant authorities on campus. For detailed information, please review <https://studyabroad.yale.edu/fulfilling-requirements-outside-credit>

### Special Note Regarding Yale's Language Distributional Requirement:

- Beginning language courses on Year or Term Abroad or Non-Yale Summer Abroad programs are eligible for general transfer credit only and may **not** be applied toward the satisfaction of the foreign language requirement.
- Intermediate or advanced language courses on Year or Term Abroad or Non-Yale Summer Abroad programs may only be used to fulfill the foreign language requirement at the discretion of the relevant language department. Students are advised to contact the relevant language department directly for more information.

## Yale Study Abroad Applications for Non-Yale Programs & the Dean's Form

### Two-part Application Process

Students must apply to both Yale Study Abroad for approval and to transfer the credit back to Yale and to their intended study abroad program for admission into the program.

### Detailed information about the application process for:

Year or Term Abroad: <https://studyabroad.yale.edu/year-or-term/year-or-term-abroad-applications-deadlines>

Non-Yale Summer Abroad: <https://studyabroad.yale.edu/non-yale-summer/non-yale-summer-abroad-applications>

### The [Year or Term Abroad online application](#) includes:

- Student Application Form
- DUS Form
- **Dean's Form:**  
It is an important part of a student's application and your support is essential in evaluating students' applications. On the form, please verify that a student is in academic good standing and does not have a disciplinary history. Please comment on the student's plans and ability to adapt to new academic, cultural, and social environments. If you have any concerns about your student's physical or mental health while abroad, we encourage you to advise your student to self-disclose pre-existing issues to the study abroad program so that program administrators can determine if accommodations will be needed/available. You can also use this form to share your concerns with us, and we will follow-up directly with your student about the importance of self-disclosing this information to ensure that she or he will have the support and resources needed while abroad.

## Submitting the Dean's Form

When students apply for Year or Term Abroad, they are instructed to meet with their Dean at least 2-3 weeks in advance of the study abroad deadline to discuss their plans for study abroad.

- Students request a Dean's Form electronically. You will receive an email from the Center for International & Professional Experience (MyCIPE@yale.edu) informing you that the student has asked that you complete a Dean's Form for their application. This email has specific instructions for logging in to access the form, which is to be completed and submitted online.
- In addition to receiving email requests, you can log in to the MyCIPE application system anytime and view a list of all your Dean's Form requests. To access pending requests:
  1. Visit: <http://cipe.yale.edu/travel-resources/mycipe-login> (or click on the "MyCIPE" button that can be found in the top right-hand corner of each page on the study abroad website)
  2. Click on the link in the box titled, "Yale Faculty and Staff"

The [Summer Abroad Credit application](#) for Non-Yale Summer Abroad Programs includes:

- Student Application Form
  - Due to high interest in summer study abroad, there is no Dean's Form for summer applications; instead, we will send you a list of students who have been approved to study abroad in the summer.

**Important:** Students cannot apply to receive general graduation credit for summer study abroad retroactively. They must complete a Summer Abroad credit application by the appropriate [deadline](#).

## (Year or Term Abroad) Residential College Dean's Form

Students are instructed to discuss their plans with you well in advance of the application deadline.

### How Yale Study Abroad uses the Dean's Form

We use this form to confirm with you that studying abroad will not interfere with the student's academic progress at Yale and to solicit your feedback on the student's personal preparedness for a study abroad experience.

### Student Health and Well-Being Abroad

We encourage you to advise your student to self-disclose pre-existing issues to the study abroad program so that they can determine if accommodations will be needed/available. If applicable, the student should also contact [Yale's Student Accessibility Services \(SAS\)](#), who can assist with determining reasonable accommodations abroad. Alternatively, you can share your concerns with us (question #9 below), and we will follow-up directly with your student about the importance of self-disclosing this information to ensure that the student will have the support and resources needed while abroad.

We also have a section on our website detailing student [Health, Safety, and Well-Being Abroad](#).

### Sharing Sensitive Student Information

Any information shared via this form will be used with discretion to help ensure that students are ready to undertake rigorous experiences abroad and are given the best possible support in doing so.

## Sample Dean's Form

Below is a sample of the content of the Dean's Form for your reference.

*Please complete this form and click **Submit**. If you would like to keep a copy for your records, or want to share this form with the student, please print before submitting. This form should be submitted before the Year or Term Abroad deadline. If you have any questions, please email [studyabroad@yale.edu](mailto:studyabroad@yale.edu).*

### **1. Please confirm the student's cumulative GPA.**

With the new Degree Audit system, we have been advised by the Registrar not to rely on GPA information presented. We would appreciate your confirmation of the student's cumulative GPA.

### **2. Will the student be a 2nd term sophomore, a 1st term junior, or a 2nd term junior while abroad?**

Students must have one of the above statuses at the time of enrollment abroad to be eligible for a Year or Term Abroad. If no, please explain.

### **3. Will the student have enough credits for promotion after the award of study abroad credit?**

If no, please explain. For example, does the student plan to take a summer course after studying abroad to meet the minimum credit requirement for promotion? Students receive 4.5 transfer credits for a term abroad and 9 transfer credits for a year abroad. (Exception: Students who attend Oxford or Cambridge in the spring term will receive 5 transfer credits.)

### **4. Will the student have completed all needed distributional requirements before study abroad?**

If no, please explain. For example, is the student approved by CHAS to postpone fulfillment of a distributional requirement until they return to campus? For the purposes of this application, please assume that students will not fulfill distributional requirements through study abroad coursework.

### **5. If applicable, have you discussed the possible need to decelerate with the student?**

### **6. Does the student plan to return to Yale for two or more terms after studying abroad?**

Students returning from a Year or Term Abroad must meet this requirement.

### **7. Have you advised the student to meet with a study abroad adviser to self-disclose information?**

If you have spoken with the student about any aspect of their study abroad plans that should be discussed with Yale Study Abroad, we ask that you direct the student to our office so that we may address preparations, resources, and accommodations, as needed. This may include conditions or concerns related to academic challenges, behavioral issues, and/or physical or mental health.

### **8. After reviewing the above considerations, do you support the student's study abroad plan?**

### **9. Is there anything else that would be helpful for us to know about the student?**

For example, we welcome your comments on the student's ability to adapt to new academic, cultural, and social environments. This information is useful to us in advising students about issues that may impact the success of their year or term abroad.

## Yale Study Abroad Contacts

Please see the staff list and advising areas below.

<p><b>Kelly McLaughlin</b>                  Director, Study Abroad  <a href="mailto:kelly.mclaughlin@yale.edu">kelly.mclaughlin@yale.edu</a>                  Office: (203) 432-0241                  Cell: (203) 500-6051</p>	<p>Contact for:</p> <ul style="list-style-type: none"> <li>• Main contact for questions about the overall management of study abroad</li> <li>• Oversees the management of the Yale Summer Session Programs Abroad</li> </ul>
<p><b>Allie Agati</b>                  Senior Associate Director, Study Abroad  <a href="mailto:alexandra.agati@yale.edu">alexandra.agati@yale.edu</a>                  (203) 432-3529</p>	<p>Adviser for:</p> <ul style="list-style-type: none"> <li>• Spain &amp; Portugal</li> <li>• Latin America &amp; The Caribbean</li> <li>• SIT's International Honors Programs (IHP) multicounty, comparative programs</li> </ul>
<p><b>Susan Evans</b>                  Associate Director, Study Abroad  <a href="mailto:susan.evans@yale.edu">susan.evans@yale.edu</a>                  (203) 436-8146</p>	<p>Adviser for:</p> <ul style="list-style-type: none"> <li>• Austria, Denmark, Germany, Greece, Hungary, Iceland, Italy, Netherlands, Norway, Serbia, Sweden, Switzerland, &amp; Turkey</li> <li>• Oceania</li> <li>• Sub-Saharan Africa</li> </ul>
<p><b>Kathy Trputec</b>                  Associate Director, Study Abroad  <a href="mailto:kathy.trputec@yale.edu">kathy.trputec@yale.edu</a>                  (203) 432-8477</p>	<p>Adviser for:</p> <ul style="list-style-type: none"> <li>• United Kingdom (except Yale in London)</li> <li>• Ireland</li> <li>• Russian language, Czech Republic and Croatia</li> </ul>
<p><b>Lauren Perrino</b>                  Associate Director, Study Abroad &amp; Visiting International Student Program  <a href="mailto:lauren.perrino@yale.edu">lauren.perrino@yale.edu</a>                  (203) 432-5953</p>	<p>Adviser for:</p> <ul style="list-style-type: none"> <li>• France</li> <li>• Asia (except Light Fellowship sites)</li> <li>• Middle East &amp; North Africa</li> </ul>
<p><b>Kripa Bhagat</b>                  Assistant Director, Light Fellowship  <a href="mailto:kripa.bhagat@yale.edu">kripa.bhagat@yale.edu</a>                  (203) 436-8159</p>	<p>Adviser for:</p> <ul style="list-style-type: none"> <li>• Light Fellowship Programs</li> </ul>
<p><b>Katie Van Dermark</b>                  Yale Summer Session Programs Abroad Coordinator  <a href="mailto:katherine.vandermark@yale.edu">katherine.vandermark@yale.edu</a>                  (203) 432-8684</p>	<p>Contact for:</p> <ul style="list-style-type: none"> <li>• Questions about Yale Summer Session Programs Abroad applications and logistics</li> </ul>
<b>Yale in London Contact</b>	
<p>Jemma Field                  Director, Yale in London  <a href="mailto:jemma.field@yale.edu">jemma.field@yale.edu</a></p>	<p>Contact for:</p> <ul style="list-style-type: none"> <li>• Student advising and general questions about Yale in London</li> <li>• Students can be directed to: <a href="mailto:yaleinlondon@yale.edu">yaleinlondon@yale.edu</a></li> </ul>